



945 McDougall St., PO. Box 1330
 Windsor, Ontario N9A 6R3
 T: 519 254-1681 | F: 519 254-3130

Internal Overhoused Transfer Request Form

RESIDENT INFORMATION *(Please Print Clearly)*

Name: _____ Tenant #: _____ Address: _____
 City/Town: _____ Postal Code: _____
 Phone #: _____ Email: _____ Move-in Date (Current Unit): _____

Tenant acknowledgement of Internal Overhoused Policy requirements:

Please see the policy for further details

Tenant Initials	Internal Overhoused Application Requirements
	A minimum of five (5) building selections must be selected, and maintained throughout the process* *In extenuating circumstances, CHC may accept less than the minimum of five (5) building selections at the discretion of the Transfer Evaluation Committee and may also offer recommendations of additional building selections
	If one (1) offer for an overhoused transfer is declined (or there is a failure to respond to an offer within the specified period) during the CHC Internal Overhoused Period, the household will cease to be eligible for Rent-Geared-to-Income assistance unless an Overhoused application is submitted to CHR within 15 days of refusal of the internal overhoused transfer offer
	If no internal overhoused transfer office has been made within the first year of being overhoused, the household must apply to be placed on the CHR Overhoused Transfer list. As above, a minimum of five (5) building selections must be selected and maintained throughout the process*
	If one (1) offer for an overhoused transfer is declined (or there is a failure to respond to an offer within the specified period) during the CHR Overhoused Period, the household will cease to be eligible for Rent-Geared-to-Income and shall pay rent for the unit it occupies at the rent payable for the unit by a household not receiving Rent-Geared-to-Income support, pursuant to the provisions for rent changes under the Housing Services Act.
	At time of offer, a unit inspection may be conducted. The household will be required to pay for repairs.
	Tenants must move within 7 days of an accepted transfer offer.

HOUSEHOLD COMPOSITION

Last Name	Given Name	Age / D.O. B (M/D/Y)	GENDER	Relationship to Resident
Number of Adults:	Number of Children:	Current Household Income: (\$ amount(s) and source(s))		

UNIT INFORMATION

Current Unit Size (# of bedrooms): _____ Requested Unit Size (# of bedrooms) _____

AUTHORIZATION *Note: Household must meet mandate and occupancy standards as determined by CHC.*

I accept all responsibilities to make these selections for the entire household.

Printed Name & Signature (Resident 1): _____ Date: _____

Printed Name & Signature (Resident 2): _____ Date: _____

HOUSING TYPE

APT. – Apartment Building S.D. – Semi- Detached Home
 T.H. – Attached Townhome S.F. – Single Family Home
 Use checkmark to select site and location preference



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SITE	Social Housing Type	ADDRESS	Bachelor	1 BR	2 BR	3 BR	4 BR	5 BR	Modified/ Accessible	Housing Type	Total # of Units	Utilities Included			
												W	E	G	
EAST															
Ford / Ferndale	Family	Reginald & Lassaline			✓	✓				T.H.	198	Yes	No	Yes	NOTE: ALL ARE NON SMOKING UNITS
Ford / Ferndale Walk Up Apartment	Adult	5484 & 5488 Reginald		✓						WALK UP	22	Yes			
Fontainebleau Row	Family	Clarence & Grandview			✓	✓	✓			T.H.	175	Yes	No	Yes	
Fontainebleau Singles	Family	Armstrong, Haig, Joinville, Rivard				✓	✓	✓		S.F.	40	Yes	No	Yes	
Fontainebleau Towers	Senior	2455 Rivard		✓						APT.	386	Yes			
Jefferson / Queen Elizabeth	Family	Jefferson, Queen Elizabeth				✓				S.D. / S.F	61	No			
Lauzon Road	Family	2575 - 2633 Lauzon			✓	✓	✓			T.H.	108	Yes	No	Yes	
Little River Acres	Family	(formerly Villages of Riverside)				✓				S.F.	14	Yes			
Meadowbrook Lane	Family	3100 Block Meadowbrook			✓	✓			3 2 BR	S.F / T.H.	76	No			
George, Alice & Aubin	Senior	1600 Block George, Alice, Aubin	✓	✓						T.H.	52	Yes			
Riggs Manor	Senior	4365 Wyandotte East		✓						APT.	50	Yes			
Wyandotte East	Senior	4100 Block Wyandotte East		✓						T.H.	12	Yes			
Riverside	Senior	Clairview & Watson	✓	✓						T.H.	20	Yes			
Riverside	Family	Watson				✓	✓			T.H.	16	Yes			
Rosewood Court	Family	1200 Block Central				✓	✓			T.H.	49	Yes	No	Yes	
CENTRAL															
Jos Janisse	Family	800 Block Jos Janisse					✓			T.H.	34	No			
Chateau Masson	Adult	415 University East	✓							APT.	79	Yes			
Dr. Roy Perry Apartments	Adult/Family	395 University East		✓	✓				6 1 BR	APT.	132	Yes			
Glengarry Court	Adult/Family	300 Block University East, McDougall, Wyandotte		✓	✓	✓	✓	✓		APT. / T.H.	57	Yes	No	Yes	
Devonshire Heights	Family	Woodward, Chaviva, Hallmark				✓				S.D.	68	No			
MacDonell Manor	Family	438 Niagara			✓	✓			4 2 BR	APT.	56	Yes			
McPhail Manor	Family	860 Mercer			✓	✓			2 2 BR	APT.	50	Yes			
Mrs. Cameron H. Montrose Apartments	Adult / Family	445 Glengarry		✓	✓					APT.	132	Yes			
Ouellette Manor	Senior	920 Ouellette		✓						APT.	400	Yes			
Raymond Desmarais Manor	Senior	255 Riverside East		✓						APT.	300	Yes			
Remington Park	Family	South Pacific, Slater, Hartford, Hawksbury, Marie, Reading, Southdale, Glenbrook			✓	✓	✓		6 2 BR	T.H./S.F./S.D.	228	No			
Cherniak Manor	Senior	120 Oak Avenue		✓					3 1 BR	APT.	117	Yes			
Memorial Drive	Senior	685 - 817 Memorial		✓						T.H.	24	Yes			
Wheelton Manor	Adult	333 Glengarry Avenue	✓	✓						APT.	136	Yes			
WEST															
Campbell Avenue	Senior	1100 - 1200 Campbell Avenue	✓	✓						T.H.	120	Yes			
Arthur Reaume Manor	Senior	605 Mill		✓					2 1 BR	APT.	129	Yes			
Bloomfield / St. Joseph	Family	Bloomfield, St. Joseph, Baby Area				✓	✓	✓		T.H.	158	Yes			
Bridgeview	Family	Askin, College, Grove, Rankin, Randolph, Histon, Vercheres			✓	✓				S.F.	100	Yes		Yes	
Curry / McKay	Family	1438 - 1799 Curry 1700 Block McKay			✓	✓	✓			T.H./S.D	200	Yes	No	Yes	
Essex Court	Family	Brock, Wells, Millen South Area				✓	✓			T.H.	207	Yes			
Ash Grove Manor	Senior	140 Bridge	✓	✓	✓					APT.	208	Yes			
Partington	Senior	1200 Block Partington		✓						T.H.	16	Yes			
Scattered West	Family	Grove, Lena, Wigle, Baby, Cnippawa			✓	✓	✓	✓		T.H./S.F./S.D.	56	No	No	Yes	
AMHERSTBURG															
Victoria	Adult	340 & 346 Victoria South		✓						APT.	67	Yes			
Warren Park	Family	Fort & Main			✓	✓				S.F.	24	No			
BELLE RIVER															
St. Charles	Adult	642 St. Charles		✓						APT.	20	Yes			
ESSEX															
Maplewood Apartments	Family	109 - 111 Brien East		✓						APT.	137	Yes			

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HARROW Eli-Roy Manor	Adult	14 King East		✓						APT.	24	Yes		
KINGSVILLE Palmer Court	Adult	194 Division North		✓						APT.	30	Yes		
Prince Albert	Adult	32 Prince Albert South		✓						APT.	22	Yes		
LASALLE Delmar	Adult	1905 Delmar		✓						APT.	15	Yes		
LEAMINGTON Lutsch	Adult	29 Lutsch		✓						APT.	34	Yes		
Nancy Court	Family	Nancy, Pearl			✓	✓				T.H.	16	Yes	No	Yes
Nancy	Adult	17 Nancy	✓	✓						APT.	11	Yes		
The Cedars Apartments	Adult	165 Talbot East		✓						APT.	41	Yes		
TECUMSEH Arbour Court	Adult	11934 Arbour		✓						APT.	38	Yes		

